

## **INSTRUCTIONS TO BIDDERS**

### **1. BIDS**

Bids shall be submitted using Buyer's Bid Form R8-D-53. Cost/price proposals shall also include Form R8-D-47 titled Cost Breakdown. A bid envelope has been provided and is to be used to return the appropriate Bid(s) Form(s) along with the following documents:

- a. Two detailed technical proposals (without cost or pricing information) for Buyer's review of technical requirements.
- b. One preliminary milestone schedule per Buyer's requirements.

### **2. EXAMINATION OF CONTRACT DOCUMENTS, SITE AND WORKING CONDITIONS**

Before submitting a bid, bidders shall carefully examine the drawings, specifications, and contract form. If necessary, bidders should re-visit the work site to become familiar with all conditions and matters that may, in any way, affect the work or the cost thereof. Failure to do so shall be at Bidder's risk.

### **3. ADDENDA OR BULLETINS**

Buyer reserves the right to revise or interpret the specifications, drawings, or other terms of the Invitation to Bid prior to the bid receipt date noted therein. Such revisions or interpretations will be in the form of addenda or bulletins in writing; shall be a part of the Invitation to Bid, and shall be furnished to all prospective Bidders. In the event any such revision is of such nature as to necessitate postponement of the bid receipt date, the addenda or bulletins will include an announcement of the new date for submission of bids. Except as provided above, no interpretation received from any representative of Buyer shall be deemed to vary, alter, or modify the provisions of the Invitation to Bid.

### **4. PERMITS**

Bidders shall not include permit costs in their bid. A Construction Change Request (CCR) will be issued to the Builder to cover permit costs. This CCR shall not include any work scope changes or involve anything other than permit cost reimbursement. Builder shall price the CCR at actual permit costs without any markups. Builder shall append paid receipts for the permits to the CCR.

### **5. SAFETY PLAN**

The Builder shall submit to Buyer, Builder's Injury & Illness Prevention Plan and/or Safety Plan, meeting the requirements of California law. The plan shall be submitted prior to the start of work or within five (5) working days from award of contract, whichever is sooner.

6. **ALTERNATE SOLUTIONS**

You are requested to provide a quotation for the effort as described herein. Additionally, you may propose an alternate approach that would be a better value to Buyer, i.e., alternate solution that results in a lower initial price or an alternate solution that results in a higher initial price, but a lower cost over the long term due to savings in maintenance or energy costs. Any alternate solution offered will be considered by Buyer. Bidders are encouraged to propose innovative solutions that Buyer may not have considered in the preparation of its requirements. If proposing an alternate solution, include rationale and value analysis/engineering.