

RF020 CHANGE CONTROL REQUIREMENTS FOR SUPPLIERS

SCOPE

This Code defines the minimum requirements for the Seller to control changes to its designed and manufactured articles which fulfill the requirements of the Buyer's control drawing or procurement specification.

PURPOSE

The purpose of the change control practices, as required by this code, is for the Seller to control its design, materials, and processes so that:

1. The Buyer is notified of Seller's proposed or implemented changes; and
2. The buyer has the opportunity to evaluate the efforts such changes will have upon the usage and reliability of the Seller's article in the Buyer's product.

BACKGROUND

As a product proceeds through design, development and qualification cycle, the Seller must adequately document the different configurations of the item as they are changed so that, once a given configuration has been qualified successfully, the Seller shall be able to produce more of the same.

Further, the Buyer will have qualified the Seller's item with other products in the Buyer's compliment of equipment and within its operating environment. Therefore, once qualified, the Buyer must have the opportunity to evaluate the affects of a proposed change by the Seller on the continued reliability of the product, and that the Seller's product remains compatible with the Buyer's related equipment.

Thus, change, visibility and control are required.

REQUIREMENTS

CHANGE CONTROL: Seller shall not make a change in its design, materials or processes specifically controlled by the Buyer's drawing or specification, without prior notification to and approval by the Buyer.

Subsequent to Buyer's review of Seller's drawings, Seller shall notify Buyer of any change in its design, materials, or processes not controlled by the Buyer's drawing or specification, prior to shipment of the changed articles.

RECORD OF NOTIFICATION OF CHANGES

Seller shall prepare a narrative written statement indicating whether any changes to Seller's processes and materials were, or were not, required in performance of this contract. This written statement shall identify the applicable purchase contract number, provide a listing of each notification

made to the Buyer, and include the name of the person notified. The written statement shall be submitted with each shipment of items called for on this contract.

One copy of the written statement shall be submitted with each shipment of items called for on this contract and three copies shall be submitted to:

The Boeing Company
P.O. Box 7922
6633 Canoga Avenue
Park, CA 91309-7922

Attention: Data Management
Dept. 180, AB16

Payment under this contract will be withheld pending receipt of Seller's narrative written statement.

CHANGE VERIFICATION:

- A. Seller shall have a formal method for verifying and identifying which hardware Buyer-approved changes have been incorporated, and
- B. Seller shall assure that only authorized changes are incorporated into engineering documents and hardware.

CHANGE CONTROL REQUIREMENTS FOR SUBORDINATE SUPPLIERS: - Seller shall impose the change control requirements of this Code on his suppliers or parts, materials, and processes as applicable.